



Grand River Conservation Authority

Minutes - General Membership Meeting

Date:	August 25, 2017
Time:	9:30 am
Location:	Auditorium Grand River Conservation Authority 400 Clyde Road, Box 729 Cambridge, ON N1R 5W6
Members Present	Les Armstrong, Bruce Banbury, Robert Bell, Elizabeth Clarke, Brian Coleman, Bernie Corbett, Susan Foxtan, Guy Gardhouse, Helen Jowett, Geoff Lorentz, Cindy Lunau, Kirk McElwain, Jane Mitchell, David Neumann, Joe Nowak, Vic Prendergast, Wayne Roth, Pat Salter, Shirley Simons, George Stojanovic, Warren Stauch, Chris White, George Wicke,
Members Absent	Fred Morison, Mike Salisbury, Sandy Shantz
Staff	Karen Armstrong, Dave Bennett, Dwight Boyd, Nancy Davy, Joe Farwell, Samantha Lawson, Keith Murch, Sonja Radoja, Tracey Ryan, George Sousa, Lisa Stocco, Sara Wilbur, Cameron Linwood, Martin Keller, Fred Natolochny, Stephanie Shifflett, Sonja Strynatka, Louise Heyming, Scott Roberson, Eowyn Spencer
Others	Alastair Newsome, Meagan Swan, Mary-Tim Hare, Gordon Hare, Tibby Hare, Kyle Davis, Tomas Stojanovic

1. Call to Order

The Meeting was called to order by the Chair at 9:35 a.m.

2. Roll Call and Certification of Quorum – 13 Members constitute a quorum (1/2 of Members appointed by participating Municipalities)

The Secretary-Treasurer called the roll and certified a quorum with 21 Members present. A total of 23 Members attended the meeting.

3. Chair's Remarks

The Chair welcomed the Members and made the following remarks:

A photographer has been booked for September 22nd. A Board photo will be taken immediately following the meeting.

The Chair thanked board members Shirley Simons, Cindy Lunau, Sue Foxton and Geoff Lorentz, and Vice-Chair Chris White for joining her at the AMO conference. Also in attendance were Joe Farwell and Kim Gavine, General Manager of Conservation Ontario. GRCA's presentations were well received by Ministers McGarry, Leal, and Ballard.

GRCA Staff members were in Guelph on August 22 to attend Minister McGarry's announcement of two programs that aim to reduce greenhouse gas pollution. They include:

- Support to reduce the costs of tree planting for landowners in urban areas, as part of the province's initiative to plant 50 million trees by 2025.
- The development of a Land Use Carbon Inventory which will allow Ontario to assess the potential of agriculture, forestry and other land uses, such as wetlands and grasslands, to emit, remove and store carbon.

This year's joint GRCA/GRCF Board rafting trip will take place on Sunday, October 1 at 1 pm. The trip will take place on a reach of the Grand between Cambridge and Paris. Board members are welcome to bring a guest/family member. Those who want to take part can contact Doina Hartley in the GRCF office.

4. Review of Agenda

Closed session item 17a will be moved to immediately following the delegations.

Report item 12.9 will be moved to 12.1.

2017-141

Moved By Brian Coleman

Seconded By Bernie Corbett

THAT the agenda for the General Membership Meeting of August 25, 2017, be approved as amended.

Carried

5. Declarations of Pecuniary Interest

There were no declarations of pecuniary interests made in relation to the matters to be dealt with.

6. Minutes of the Previous Meetings

E. Clarke joined the meeting at 9:38 a.m.

2017-142

Moved By Geoff Lorentz

Seconded By Susan Foxtan

THAT the minutes of the General Membership Meeting of July 28, 2017, be approved as circulated.

Carried

7. Business Arising from Previous Minutes

There was no business arising from the minutes of the previous meeting.

8. Hearing of Delegations

8.1 Mr. Al Newsome

A. Newsome addressed the board with his concerns relating to security issues at Elora Pines Campground. Mr. Newsome explained that there is a back gate entrance into the park which is left open for extended periods of time, allowing visitors to enter the park without paying an entrance fee and increasing security risks to the seasonal campers. Mr. Newsome has notified the park superintendent of the issue and does not believe appropriate action was taken to address the concern. Security is slow to respond to calls within the park, and the back gate is still left open despite numerous complaints. Mr. Newsome thanked the board members for hearing his concerns.

G. Lorentz requested staff to respond to Mr. Newsome's presentation.

D. Bennett notified board members that the security protocols have been reviewed since the issue was brought to the superintendent's attention. The North side of the park has 54 serviced sites that must be accessed by large or low trailers. Because the back gate is not staffed, it is left open on Fridays and Sundays to allow these trailers to enter and exit the park. Seasonal campers are also given a key to this gate. Staff are reviewing this policy as well since complaints of the gate being left open have been received. D. Bennett also said that staff are on shift 24 hours per day on long weekends and holidays. At other times, there may be a gap in shifts between 4 a.m. and 8 a.m., and that this is typical at all GRCA parks.

G. Lorentz would like to see security training procedures, and D. Bennett can bring details back to the board.

C. Lunau joined the meeting at 9:55 a.m.

8.2 Ms. Mary-Tim Hare

Ms. Mary-Tim Hare addressed the board to present her continued concerns with the end of her residential tenancy agreement with the GRCA. Ms. Hare said that she has seen no reports that the house in which she resides is in need of immediate demolition; that the human rights code protects disability and housing; and that medical documentation of both disability and a need for housing have been submitted to GRCA property manager and lawyers. Ms. Hare said that negotiations should result in agreement, and that her support centres have reviewed the documentation and have offered legal support. Ms. Hare is asking the board to extend the tenancy agreement by 3.5 years. Ms. Hare also distributed a flyer that she has posted in her area that requests support for housing for her daughter.

J. Mitchell asked Ms. Hare what will happen after 3.5 years, and Ms. Hare responded that her family hopes to have saved a down payment for a home, and that her daughter will be transferred to adult support systems at that time.

2017-143

Moved By Jane Mitchell

Seconded By Pat Salter

THAT the General Membership enter a closed meeting to discuss agenda item 17a.

Carried

2017-144

Moved By Susan Foxtton

Seconded By Guy Gardhouse

THAT the General Membership return to open session.

Carried

9. Presentations

There were no Presentations.

10. Correspondence

2017-145

Moved By Susan Foxtton

Seconded By Pat Salter

THAT Correspondence from Sylvia Jones, MPP regarding Bill 141 be received as information.

Carried

10.1 Sylvia Jones, MPP - Bill 141 Sewage Bypass Reporting Act, 2017

11. 1st and 2nd Reading of By-Laws

None.

12. Reports:

12.9 GM-08-17-90 - Residential Program Wind-Down - Proposed Demolition

G. Lorentz asked for clarification that this resolution will start the process of ending the tenancy of the Currie Residence.

S. Lawson explained that initial discussions with the tenant were to negotiate a termination agreement with an eviction date of June 2018. However, the tenant was not willing to negotiate. In order to get the Landlord Tenant Board (LTB) process started, GRCA staff needed to issue a notice to evict, which requires a date for eviction (120 days if the reason for eviction is demolition). This doesn't necessarily mean the tenant will be evicted on that date; the LTB will assess the appropriate length of time, which could be the June 2018 date that was initially proposed by staff.

In response to G. Lorentz, the Chair said that the resolution would be what is taken to the Landlord and Tenant hearing.

K. McElwain asked if a decision regarding the Bauman residence should wait to see how the Montrose Dam project proceeds. J. Farwell said that a 3 to 5 year environmental assessment would be required, and that staff can bring an update to the board with regards to the project. S. Lawson said that over two thirds of the property is regulated by GRCA, and severing a parcel for sale would open potential encroachment issues. K. McElwain asked if the property would be fenced and left to naturalize, and S. Lawson said that it would be naturalized but not fenced unless any issues arose.

S. Simons asked if a structural engineer's report for the Currie residence would be included in the LTB report. S. Lawson said that the property is scheduled to be assessed on September 6. Pending the date of the report, it would be included in the evidence package brought to the LTB hearing.

2017-146

Moved By Bob Bell

Seconded By Jane Mitchell

THAT the Grand River Conservation Authority demolish the house, known as the **Currie Residence**, located on the northeast half of Lot 11, Concession 7 in the Township of Guelph-Eramosa, County of Wellington, known municipally as 5330 Eramosa-Erin Townline;

AND THAT the Grand River Conservation Authority demolish the house, known as the **Bauman Residence**, located on Part of Lot 64, German Company Tract in the Township of Woolwich, Region of Waterloo, known municipally as 6809 Middlebrook Road.

Carried

12.1 GM-08-17-94 - Chief Administrative Officer's Report

J. Farwell thanked board members for their attendance at the AMO conference.

J. Farwell noted that last year was a record year for GRCA parks, and that should be considered when comparing to this year. Overcrowding is becoming an issue at some parks and staff will be reviewing this concern and will be developing strategies to address this issue over the fall and winter.

2017-147

Moved By Joe Nowak

Seconded By Vic Prendergast

THAT Report GM-08-17-94 - Chief Administration Officer's Report be received as information.

Carried

12.2 GM-08-17-85 - Cash and Investment Status - July

2017-148

Moved By Les Armstrong

Seconded By Bruce Banbury

THAT Report GM-08-17-85 – Cash and Investments Status as of July 31, 2017 be received as information.

Carried

12.3 GM-08-17-88 - Financial Summary for period ending July 31, 2017

2017-149

Moved By Shirley Simons

Seconded By Chris White

THAT the Financial Summary for the period ending July 31, 2017 be approved.

Carried

12.4 GM-08-17-95 - Rotary Club of Guelph Centennial Agreement

B. Bell said that this is an exciting project in his community, and asked GRCA staff to attend a council meeting to discuss the project. J. Farwell responded that staff would provide a presentation and detail the program for the City of Guelph.

2017-150

Moved By Bob Bell

Seconded By Susan Foxton

THAT the Chief Administrative Officer be authorized to enter into an agreement with the Rotary Club of Guelph for their Centennial Project to undertake a series of projects at the Guelph Lake Conservation Area and the new Guelph Lake Nature Centre.

Carried

12.5 GM-08-17-89 - Woolwich Dam Gate Painting and Seal Replacement Tender DR17.006

B. Corbett asked for staff to clarify how the budget works in accordance to what is presented, noting that this tender seemed high.

D. Boyd responded that the recommendation in this report is for this phase of the project, and that the next phase would be applied for in the next fiscal year. For this phase, the gate work and inspection is fairly complex, and requires a high level of quality control.

2017-151

Moved By Guy Gardhouse

Seconded By George Stojanovic

THAT the Grand River Conservation Authority accept the tender and enter into an agreement with Jacques Daoust Coatings Mgt. Inc. (JDCMI) for the Woolwich Dam Gate Painting for a price of \$728,313.25 (including HST) and complete a purchase order for Phase 1 work in the amount of \$334,988.50 (including HST),

AND THAT GRCA retain AECOM to provide Contract Administration and Inspection Services for both phases of the work at a price of \$123,452.50 (including HST) and complete a purchase order for Phase 1 contract administration and supervision in the amount of \$61,726.25 (including HST),

AND THAT a purchase orders for Phase 2 work be completed on approval of GRCA 2018 budget including this project.

Carried

12.6 GM-08-17-93 - Centre Wellington Tier 3 Water Budget Study Update

S. Foxton requested confirmation that the increased costs were justifiable, and M. Keller responded that water bottling issues and additional requests from the Ministry of Natural Resources were contributors to the increase. This project is funded by the Ministry of Environment and Climate Change.

2017-152

Moved By Vic Prendergast

Seconded By Wayne Roth

THAT the budget for the consultant, Matrix Solutions Inc., to complete the Centre Wellington Scoped Tier 3 Water Budget Study be increased from an initial cost of \$149,956 to \$282,862 plus taxes for the 2017-2018 fiscal year.

Carried

12.7 GM-08-17-91 - Acquisition of SCADA Control Process Software

2017-153

Moved By Susan Foxton

Seconded By Warren Stauch

THAT Grand River Conservation Authority acquire:

1. Emerson Open Enterprise SCADA software from Lakeside Process Controls Ltd. (Lakeside) at a total cost of \$23,374 plus applicable sales taxes;
2. Emerson software support and software assurance at \$6,626/ year plus applicable taxes;
3. Emerson project support – a 160 hour (20-day) bank of implementation and project support hours from Emerson valid for 2-years at \$24,000 plus applicable taxes; and
4. Implementation and project management provided by Lakeside Process Controls on a time & materials basis at an estimated cost of \$39,000 plus applicable sales taxes.

Carried

12.8 GM-08-17-92 - Board Letter of Support for National Damage Mitigation Program Application

G. Stojanovic asked if this program was budgeted for, and J. Farwell responded that this recommendation will provide authorization to apply for funding under the program, and the GRCA portion would be taken from a land sale reserve. S. Radoja confirmed that transfers from the reserves are subject to Board approval. D. Boyd added that GRCA is required to demonstrate that it has matching funds available as part of the application.

D. Neumann asked if the definition of a floodplain is changing as a result of climate change. D. Boyd responded that the Province will look at recent storms and compare with the current standard. Work done by GRCA to update floodplain mapping would not focus specifically on climate change. The Province defines the regulatory storm and GRCA abides by Provincial standards.

G. Wicke said that it would be good to see updated floodplain areas on watershed maps. D. Boyd said that information can be brought to the board.

2017-154

Moved By Pat Salter

Seconded By Warren Stauch

THAT a letter of support be issued for inclusion in the funding application to the National Disaster Mitigation Program (NDMP) to update floodplain mapping in the Grand River Watershed.

AND THAT matching funds totaling \$380,300 be drawn from land sale reserves.

Carried

12.10 GM-08-17-84 - Conservation Services Update

2017-155

Moved By Shirley Simons

Seconded By Joe Nowak

THAT Report GM-08-17-84 - Conservation Services Update be received as information

Carried

12.11 GM-08-17-87 - Current Watershed Conditions

S. Shifflett presented the current watershed conditions and highlighted that precipitation throughout 2017 has been above normal, reservoir levels are on target, and Lake Erie level is considered high right now.

J. Mitchell said that from the Minutes of July 28, it was noted in a report that 32 per cent of flooding on June 23 was prevented because of the Shand Dam. D. Boyd confirmed that was correct.

J. Mitchell asked if staff are looking at Hurricane Harvey and S. Shifflett responded that it is not predicted to come up this high, but it is being tracked.

2017-156

Moved By Jane Mitchell

Seconded By Joe Nowak

THAT Report GM-08-17-87 – Current Watershed Conditions as of August 16, 2017 be received as information.

Carried

13. Committee of the Whole

Not required.

14. General Business

There was no General Business.

15. 3rd Reading of By-Laws

None.

16. Other Business

There was no Other Business.

17. Closed Meeting

2017-157

Moved By Les Armstrong

Seconded By Guy Gardhouse

THAT the General Membership enter a closed meeting to discuss a confidential matter.

Carried

17.1 Update on Landlord and Tenant Board Applications - Verbal

17.2 Property Disposition

2017-158

Moved By Elizabeth Clarke

Seconded By Jane Mitchell

IN ORDER TO FURTHER THE OBJECTS OF the Grand River Conservation Authority by raising funds through the disposition of surplus lands,

THEREFORE IT BE RESOLVED THAT the Grand River Conservation Authority sell the lands described as Part of Lot 6, Concession B, West of the Grand River in the Geographic Township of Pilkington (now the Township of Centre Wellington), County of Wellington, and more particularly described as Parts 1, 2 and 3 on Reference Plan 61R-21011, subject to an easement as in WC494572, municipally known as 7299 Middlebrook Road, Centre Wellington, comprised of 2.04 acres (0.83 hectares), to Mattias Bosch, at the offered price of \$455,000.

Carried

17.3 Property Disposition

2017-159

Moved By Jane Mitchell

Seconded By Pat Salter

IN ORDER TO FURTHER THE OBJECTS OF the Grand River Conservation Authority by assisting a member municipality in providing municipal services

THEREFORE BE IT RESOLVED THAT the Grand River Conservation Authority declare surplus and convey to the City of Waterloo the lands legally described as Block 16 Plan 1809 Waterloo; Part Lot 30 German Company Tract, City of Waterloo, Parts 1 & 2, 58R1199, Except Part 1, 58R8994; Subject to 1250000; City of Waterloo, Regional Municipality of Waterloo for the nominal consideration of \$2.

Carried

17.4 GRCA Staffing Update – Verbal

2017-160

Moved By Bernie Corbett

Seconded By Shirley Simons

THAT the General Membership return to open session.

Carried

18. Next Meetings

The next meeting of the General Membership is scheduled for September 22, 2017, at 9:30 a.m.

19. Adjourn

The meeting was adjourned at 11:55 a.m.

2017-161

Moved By Les Armstrong

Seconded By Susan Foxtton

THAT the General Membership Meeting be adjourned.

Carried

Chair

Secretary-Treasurer